

30th January, 2015

Executive Director/ Chief Executive Officer
National Centre for Women Development
No 1 Better Life Way, Central Business District,
FCT Abuja,

Dear Madam,

FREEDOM OF INFORMATION (FOI) REQUEST FOR RECORDS OF PAYMENTS FOR CAPITAL PROJECTS RELEASED TO THE NATIONAL CENTRE FOR WOMEN DEVELOPMENT IN THE YEAR 2014

On behalf of Public Private Development Centre (PPDC) and in accordance with the provisions of the Freedom of Information Act, 2011, we write to make a request for records with details of the sums approved to your Centre as Capital warrants in the first, second, third and fourth quarters of 2014.

We kindly require the information provided in this regard to include:

1. The name of each project for which warrants were approved in 2014
2. The date payment, approval and release was made to your MDA on each identified project
3. The amount approved by your MDA after fulfilling procurement procedures
4. The amount utilized by your MDA for each of the listed projects within the 2014 fiscal year

This request is in line with Section 2(3) and (4) of the Freedom of Information Act, 2011, which require all "...information relating to the receipt of expenditure of public or other funds of the institution" to be "widely disseminated and made readily available..."

I would appreciate the receipt of documents with this information promptly and in any event, not later than 7 days of this application as required by the Freedom of information Act, 2011.

Should you require any clarification regarding this application, please do not hesitate to contact us either by phone; 08029455583, 07066618896 or via mail: ppdc@procurementmonitor.org or kindly direct all hard copy correspondence to our office.

Thank you.

Yours sincerely,



ILO NKEMDILIM,

Procurement Monitoring Coordinator
Public and Private Development centre (PPDC)

